

Dear Colleague

USE OF EXTERNAL ADVISERS FOR SENIOR DENTAL APPOINTMENTS IN THE PUBLIC DENTAL SERVICE

This updates the previous CDO letter on external advisers issued on 29 July 2011.

NHS Health Boards are reminded that when appointing to any senior non-specialist post in the Public Dental Service they should involve an External Advisor from the attached list.

The Scottish Government Directorates of Health and Social Care firmly **recommends the inclusion of a trained External Advisor** as it helps to ensure that the clinical quality of appointed candidates is maintained. The External Advisor will have relevant experience of the post, will have been trained in selection procedures and, being from a different board in the recruitment process, can provide advice on the appointment from a different perspective than the local clinical team. They can support the recruiting Board at each stage of the process, including advising on the job description, person specification, the selection methodology as well as being a member of a selection Panel. The function of the External Advisor is to advise the Panel on whether candidates meet the selection criteria i.e. that they are or are not appointable. The appointment decision however rests with the employing Authority.

**From the
Chief Dental Officer
Margie Taylor MSc MBA FDSRCSEd
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Addresses

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The Academy of Medical Royal Colleges and Faculties in Scotland will continue to advise on suitable advisors to help NHS Boards with the recruitment to specialist posts for which the Postgraduate Dental Dean of NHS Education for Scotland should be contacted regarding suitable assessors.

Yours sincerely

A handwritten signature in black ink that reads "Margie Taylor". The signature is written in a cursive, flowing style.

MARGIE TAYLOR
Chief Dental Officer

Name	Health Board	Contact details	Assessor Term Ends
Morag Curnow	Tayside	Broxden Dental Centre Tweed Place Perth PH1 1TJ 01738 450550 morag.curnow@nhs.net	30 June 2019
Michael Devine	Lanarkshire	Glendoe Building Coathill Hospital, Hospital Street, Coatbridge ML5 4DN 01236 707 711 mike.devine@lanarkshire.scot.nhs.uk	30 June 2017
John Lyon	Western Isles	Western Isles Dental Centre MacAulay Road Stornoway Isle of Lewis HS1 2BB Tel: 01851 707500 johnlyon@nhs.net	30 June 2017
Robert Naysmith	Lothian	Duncan Street Dental Centre Duncan Street Edinburgh EH9 1SR 0131 667 7114 robert.naysmith@nhs.net	30 June 2017
Peter Ommer	Ayrshire & Arran	Ayr Hospital Dental Clinic Lower Ground Floor Ayr Hospital KA6 6DX 01292 616813 peterommer@nhs.net	30 June 2019