



Dear Colleague

GENERAL DENTAL SERVICES

1. AMENDMENT NO 123 TO THE STATEMENT OF DENTAL REMUNERATION:

- TOOTH SPECIFIC INFORMATION
- REIMBURSEMENT OF PRACTICE RENTAL COSTS

2. REVISED GP17 FORM

3. FREE REPAIRS AND REPLACEMENTS OF RESTORATIONS: CLARIFICATION

Summary

1. This letter advises NHS Boards and Practitioner Services of the:

- publication of an amendment to the Statement of Dental Remuneration (SDR), Amendment No 123, which comes into effect on 1 July 2013. Amendment No 123:
 - identifies those items of treatment in Determination I (scale of fees) which are tooth specific, and will require tooth notation on claims submitted for these items;
 - addition of a new item of treatment for both registered and occasional patients where the treatment is for the extraction of a deciduous tooth; and
 - amends Determination XV (reimbursement of practice rental costs) to provide for rent reimbursement payments to recommence where a practice submits a completed GP234 after the 28 February in any given year; and
- introduction of a revised GP17 form to provide for the recording of tooth specific information for all courses of treatment commenced on or after 1 July 2013 or for treatment plans submitted for prior approval from that date;

6 June 2013

Addresses

For action
Chief Executives,
NHS Boards

Director,
Practitioner Services

For information
Chief Executive,
NHS Education for Scotland
Dental Lead Officers
Dental Practice Advisors
Dental Clinical Directors

Chief Executive,
NHS National Services Scotland

Enquiries to:

Lynne Morrison
Chief Dental Officer and Dentistry
Division
1st Floor Rear
St Andrew's House
EDINBURGH
EH1 3DG

Tel: 0131-244 2466
Fax: 0131-244 2326
Lynne.Morrison@scotland.gsi.gov.uk

2. The letter also provides clarification on the advice provided in the Memorandum to NHS: PCA(D)(2012)4 regarding free repairs and replacements of certain restorations.

Background

Tooth Specific Information and Revised GP17

3. NHS: PCA(D)(2012)6, issued on 17 December 2012, advised of the introduction of the recording, capturing and processing of tooth specific payment data from 1 April 2013. It also advised that the introduction of tooth specific payment data would require the redesign of the GP17 (dental payment claim form) and some minor alterations to items within the SDR.

4. The introduction of tooth specific payment data has been delayed and will now be introduced with effect from 1 July 2013.

Free Repairs and Replacements of Restorations: Clarification

5. Paragraph 7 of the Memorandum to NHS: PCA(D)(2012)4, issued on 23 November 2012, advised dentists that payment for free repairs or replacements of certain restorations within 12 months of the original restoration being provided would cease, with the exception of cases of trauma and denture repairs and replacements, from 1 December 2012.

6. The Memorandum to this letter reminds dentists that while such repairs and replacements no longer attract a fee they are still required to provide these free of charge to patients. Dentists cannot charge a patient for repairing or replacing any of the restorations in paragraph 20 of the Memorandum to this letter where they fail within 12 months of the original restoration being provided, with the exception of trauma as defined in the SDR.

Action

7. NHS Boards and Practitioner Services are asked to note:

7.1 the amendments to the SDR, details of which are included in the Memorandum to this letter;

7.2 that Amendment No 123 to the SDR is not being published in hard copy;

7.3 that a revised GP17, to provide for tooth specific information, will be introduced with effect from 1 July 2013.

8. NHS Boards are asked to:

8.1 note that contractors have been advised that they can view or download Amendment No 123 to the SDR at <http://www.scottishdental.org/>. A pdf version of Amendment No 123 has been provided to each NHS Board. If

an individual contractor cannot access this electronic version of Amendment No 123 a hard copy should be provided by the NHS Board on request.

8.2 note that initial supplies of the revised GP17 will be issued to NHS Boards for onward distribution to contractors by **no later than 24 June 2013**;

8.3 ensure that all NHS Board stores, including any that are shared between NHS Boards, are advised:

- of the introduction of the revised GP17 with effect from 1 July 2013 (which can be identified by the revision 06/13);
- that the revised GP17 can only be used for courses of treatment started on or after 1 July 2013 and so stores should ensure that they have sufficient stock of the current GP17 (10/08) for use in the meantime;
- that initial supplies of the revised GP17 will be sent to NHS Board stores, without request, by 10 June 2013 at the latest;
- that an initial supply of the GP17 should be sent to each dentist on an NHS Board's dental list (at least 100 each) by **no later than 24 June 2013**;
- that the GP17 will be further revised in October this year and/or in March 2014 as a result of the introduction of Universal Credit in Scotland and it would be helpful if stores did not over order stocks of the revised form, to avoid the need to destroy large numbers when they are replaced;
- that forms GP17(O) and GP17PR are **not** being revised with effect from 1 July 2013.

8.4 **urgently** copy and issue the Memorandum to this letter to **all** dentists and dental bodies corporate on their dental lists. The Memorandum should be sent in hard copy and not electronically.

Yours sincerely

MARGIE TAYLOR
Chief Dental Officer

**DENTISTS/DENTAL BODIES CORPORATE
NATIONAL HEALTH SERVICE
GENERAL DENTAL SERVICES**

**1. AMENDMENT NO 123 TO THE STATEMENT OF DENTAL
REMUNERATION:**

- **TOOTH SPECIFIC INFORMATION**
- **REIMBURSEMENT OF PRACTICE RENTAL COSTS**

2. REVISED GP17 FORM

**3. FREE REPAIRS AND REPLACEMENTS OF RESTORATIONS:
CLARIFICATION**

1. This Memorandum advises of the:

- publication of an amendment to the Statement of Dental Remuneration (SDR), Amendment No 123, which comes into effect on 1 July 2013. Amendment No 123:
 - identifies those items of treatment in Determination I (scale of fees) which are tooth specific, and will require tooth notation on claims submitted for these items;
 - addition of a new item of treatment for both registered and occasional patients where the treatment is for the extraction of a deciduous tooth; and
 - amends Determination XV (reimbursement of practice rental costs) to provide for rent reimbursement payments to recommence where a practice submits a completed GP234 after the 28 February in any given year; and
- introduction of a revised GP17 form to provide for the recording of tooth specific information for all courses of treatment commenced on or after 1 July 2013 or for treatment plans submitted for prior approval from that date;

2. The Memorandum also provides clarification on the advice provided in the Memorandum to NHS: PCA(D)(2012)4 regarding free repairs and replacements of certain restorations.

Tooth Specific Information

3. The Memorandum to NHS: PCA(D)(2012)6, issued on 17 December 2012, advised of the introduction of the recording, capturing and processing of tooth specific payment data from 1 April 2013. It also advised that the introduction of tooth specific payment data would require the redesign of the GP17 (dental payment claim form) and some minor alterations to items within the SDR.

4. The introduction of tooth specific payment data has been delayed and will now be introduced with effect from 1 July 2013.

Amendment No 123 to the Statement of Dental Remuneration

5. Amendment No 123 to the SDR is not being published in hard copy but will be available to view or download at <http://scottishdental.org/>. NHS Boards have also been sent an electronic copy of the SDR. If you do not have internet access or other means of accessing the full SDR electronically you should contact your NHS Board.

6. The main amendments to the SDR are explained below.

Determination I (Scale of fees)

7. The introduction of the recording, capturing and processing of tooth specific payment data will require amendments to Determination I of the SDR to identify those items of treatment which will require the recording of tooth specific information to be included in any payment claim.

Section I (Interpretation)

8. A new sub-paragraph 1(6) is being added to explain that where an item, or sub-item, of treatment code is designated by [TS] it is a Tooth Specific item of treatment. For claims for these items of treatment, tooth notation must be provided.

Sections III to X and XII to XIII

9. A list of those items of treatment where the tooth notation must be provided is included in the guidance on the new GP17 produced by Practitioner Services, which can be viewed at <http://www.psd.scot.nhs.uk/professionals/dental/index.html>. A copy of the list is attached at Annex A to this Memorandum.

10. Separate items, and codes, will be required for extractions of permanent and deciduous teeth. Item 21 (extraction of teeth) has therefore been amended to item 21(1) (extractions of permanent teeth), which includes retained deciduous teeth with no permanent successor whose extraction poses no special difficulty, and a new item 21(2) (extractions of deciduous teeth for minors) has been added.

Determination XV (Reimbursement of practice rental expenses)

11. Paragraphs 26 and 27 of the Memorandum to NHS: PCA(D)(2012)4, issued on 23 November 2012, advised that from the final quarter of 2012/13 (i.e. January, February and March payment made in April 2013) reimbursement of practice rental costs would be abated based on the actual percentage of the practice's NHS to total earnings. A new form GP234 (annual declaration of NHS to total earnings) was attached to the Annex to the Memorandum. This declaration required to be submitted to Practitioner Services by 28 February 2013 in order to receive the final rent reimbursement payment for 2012/13. Determination XV has been amended to allow for submission of an annual declaration by those practices that missed the 28 February 2013 deadline.

12. Any practices that did not submit their GP234s by 28 February 2013, and therefore did not receive the final quarter rent reimbursement for 2012/13 and will not

receive the first quarter's payment in 2013/14, should complete and send a completed GP234 to Practitioner Services if they wish to commence future rent reimbursement payments. Completed GP234s would require to be submitted by:

- 30 August 2013, in order to receive payment for the quarter ending September 2013 (paid October) and the quarter ending December 2013 (paid January 2014); or
- 30 November 2013 in order to receive payment for the quarter ending December 2013 (paid January 2014).

13. Practitioner Services will not be responsible for paying rent reimbursement for any period before a completed declaration (form GP234) is received and backdated payments will not be made.

14. **All** practices that wish to receive rent reimbursement for the quarter ending March 2014 (paid April) to the quarter ending December 2014 (paid January 2015) will require to submit a further completed GP234 to Practitioner Services by 28 February 2014. If this is not received by this deadline the final quarter's rent reimbursement for 2013/14 will not be paid. Rent reimbursement payments for 2014/15 will not commence until a completed GP234 is received by Practitioner Services.

15. Dentists should consider sending their completed GP234 to Practitioner Services by registered post to ensure a record of delivery.

Revised GP17

16. The GP17 has been revised to provide for the recording of tooth specific payment data. Missing teeth must be charted on the GP17 for all prior approval treatment plans and would be beneficial to be provided on all payment claims. The main changes to the GP17 are explained in Annex B to this Memorandum.

17. NHS Boards have been asked to send an initial supply of the revised GP17, which can be identified by the revision 06/13, to dentists by **no later than 24 June 2013**. Further supplies should be ordered from your NHS Board in the normal way. Please note that the GP17 will need to be further revised in October this year and/or in March 2014 as a result of the introduction of Universal Credit in Scotland and it would be helpful if dentists did not over order stocks of the form, to avoid the need to destroy large numbers of forms.

18. The revised version of the GP17 should only be used for courses of treatment started on or after 1 July 2013 or for treatment plans submitted for prior approval from that date. If the revised version of the GP17 is used for any courses of treatment started before 1 July 2013, or for treatment plans submitted for prior approval before this date, the forms will be rejected.

19. The current version of the GP17 (10/08) should continue to be used for any courses of treatment started before 1 July 2013, or for treatment plans submitted for prior approval before this date, even if they are completed after 1 July 2013. If the

current version of the GP17 is used for any courses of treatment started on or after 1 July 2013, or for treatment plans submitted for prior approval from this date, the forms will be rejected.

Free Repairs and Replacements of Restorations: Clarification

20. Paragraph 7 of the Memorandum to NHS: PCA(D)(2012)4 advised that payment for free repairs or replacements of certain restorations within 12 months of the original restoration being provided would cease, with the exception of cases of trauma and denture repairs and replacements, from 1 December 2012. The restorations which no longer attract a fee, with the exception of cases of trauma as defined in the SDR, are:

- Item 14(a) to (d) and (f) to (j) (permanent fillings);
- Item 15(a) and (d) (endodontic treatment);
- Item 17(a) to (k) (inlays and crowns);
- Item 18(a) to (h) (bridges);
- Item 44(a), (b) and (e) (treatment special to minors);
- Item 51(d) and (e) (inlays, crowns and bridges);
- Item 58(b) to (f) (conservative treatment); and
- Item 60(a) (treatment special to minors).

21. While such repairs and replacements no longer attract a fee dentists are still required to provide these free of charge to patients. Dentists cannot charge a patient for repairing or replacing any of the restorations in paragraph 20 above when they fail within 12 months of the original restoration being provided, with the exception of trauma as defined in the SDR.

Enquiries

22. Any enquiries arising from this Memorandum should be taken up with your NHS Board.

Scottish Government Health and Social Care Integration
6 June 2013



List of tooth specific items

Treatment	Description	Code	
Registered treatment			
Preventive care	7(A) Fissure sealants - unfilled molars (within 2 years of eruption)	0701	
Periodontal non-surgical	10(C) Non-surgical treatment of periodontal disease	1021	
Periodontal surgical	11(D) Simple excision of soft tissue to lengthen crowns	1131	
Fillings	14A[1] 1 surface	1401	
	14A[2] 2 or more surfaces	1402	
	14A[3] 2 or more surfaces including MO or DO	1403	
	14A[4] 3 or more surfaces including MOD	1404	
	14B Tunnel	Per filling	1411
		Maximum for tooth	1412
	14C[1] Resin	1 filling	1421
		2 or more (same tooth)	1420
		Acid etch	1 angle - mesial or distal
		Incisal edge	1423
		2 angles - mesial and distal	1424
	Cusp tip		1425
	14C[2] Glass ionomer	1 filling	1426
		2 or more	1427
	14D Pin		1431
	14G Glass ionomer (exceptional conditions)	1 filling	1461
		2 or more	1462
	Maximum filling fee	Combinations of materials WITHOUT pins/acid etch/cusp tip	1470
	Maximum filling fee	Combinations of materials WITH pins/acid etch or cusp tip	1471
Sealants	14H Sealant only	1481	
	14I Resin + sealant	1482	
	14J Resin + ionomer + sealant	1483	
Endodontic	15A	Incisor or canine	1501
		Upper premolar	1502
		Lower premolar	1503
		Molar	1504
	15B	Vital pulpotomy	1511
	15C Apicectomy	Incisor or canine	1521
		Premolar	1522
		Buccal roots of upper molar	1523
	Additional fee for retrograde		1541
	15(D) Endodontic treatment of a retained deciduous tooth		1551
Veneers	16 Incisors and canines (upper teeth only)	1601	
Inlays	17A[1]	1 surface	1701
		2 surfaces	1702
		2 surfaces involving incisal	1703
		3 or more surfaces	1704
	17J Repair of an inlay	per inlay	1761
	17K Recement inlay		1781

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

Treatment	Description	Code		
Registered treatment				
Crowns	17B[1] Full or three quarter crown cast in precious metal	1711		
	17B[2] Full or jacket crown cast in non-precious metal	1712		
	17C Porcelain jacket crown	1716		
	17D[1] Bonded precious (anterior to first molar)	1721		
	17D[2] Bonded non-precious (anterior to first molar)	1722		
	17D[3] Porcelain jacket crown, bonded platinum coping (anterior to first molar)	1723		
	17E Jacket crown in synthetic resin	1726		
	17G [1] Temporary - without post	1742		
	17G [2] Temporary - with post	1743		
	17J Repair of a crown	per crown	1762	
	17K Recement crown		1782	
	Posts	17F[2] Metal alloy core and post	1732	
		17F[3] Prefabricated non-precious post	1733	
17F[4] Pin/screw		1734		
17F[5][1] Facing		per inlay	1735	
17F[5][2] Facing		per crown	1736	
17F[7] Dovetail/slot		per dovetail	1738	
17F[8] Parallel metallic surface		per crown	1739	
17H Removal of fractured post		per post	1744	
Bridges		18[A][1] Alloy + gold retainer	Inlay or pinlay	1801
			Three quarter jacket	1802
	Full or jacket crown		1803	
	18[A][2] Other alloy retainer	Full jacket/crown precious	1804	
		Full jacket/crown non-precious	1805	
	18[A][3] Porcelain full or jacket crown		1806	
	18A[4] Retainer	Bonded precious	1807	
		Bonded non-precious	1808	
	18B[1] Core + post	Cast in precious metal	1811	
	18B[2] Core + post	Cast in non-precious metal	1812	
	18B[3] Prefabricated core + post in non-precious metal		1813	
	18B[4] Pin or screw retention		1814	
	18B[6] Composite facing		1816	
	18C[1] Pontic - cast alloy + gold		1821	
	18C[2] Pontic - other alloys	Precious metal	1822	
Non-precious metal		1823		
18C[3] Pontic	Porcelain	1824		
18C[4] Pontic	Bonded precious	1825		
	Bonded non-precious	1826		
18C[5]	Composite facing	1827		
18D Acid etch retained bridges	Retainer in cast metal	1831		
	Pontic	1832		
18F Temporary bridge	18F[1] Lab produced	1851		
	18F[2] Other	1852		

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

Treatment	Description	Code		
Registered treatment				
Extractions	21	Permanent teeth	2101	
		Deciduous teeth	2102	
Extractions of special difficulty	22A[1] Soft tissue only		2201	
	22A[2][i] Bone removal	On incisors and canines	2202	
	22A[2][ii] Bone removal	On pre-molars and molars (not including impacted third molars)	2203	
	22A[2][iii] Impacted third molar	Upper - no division	2204	
		Lower - no division	2206	
	22A[2][iv]	Upper - with division	2205	
		Lower - with division	2207	
	Dentures	27B[3] Partial	Upper	2733
Lower			2735	
27C[2] Part plate design		Upper	2743	
		Lower	2747	
27C[3] Single bar Skeleton design		Upper	2744	
		Lower	2748	
27C[4] Multi bar Skeleton design		Upper	2745	
		Lower	2749	
27C[5] Additional fee for backed teeth		2746		
Denture additions	28D[2] Tooth	Upper	2863	
		Lower	2864	
Orthodontic treatment	32D Addition of artificial tooth	32D[1] Fixed	Upper	3261
			Lower	3262
		32D[2] Removable	Upper	3263
			Lower	3264
Miscellaneous treatment	36B Stoning and smoothing		3611	
	36F Re-implantation of luxated permanent tooth		3651	
	36G Removal of fractured portion of natural crown		3661	
	36H Removal of coronal portion of permanent tooth		3671	
Treatment special to minors	44A Filling		4401	
	44B Pre-formed metal cap		4402	
	44C Amputation of coronal portion of vital pulp		4403	
	44D Non vital pulpotomy		4404	
	44E Treatment on referral		4405	
	44F Fissure sealants		4406	

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

Treatment	Description	Code	
Occasional treatment			
Occasional treatment	50A Dressings		5001
	50C Opening root canals for drainage		5021
	50D Pulp extirpation/dressing	1 canal	5031
		More than 1 canal	5032
	50E Stoning		5041
	50H Re-implantation of a luxated permanent tooth		5071
	50I Removal of fractured portion of natural crown		5075
	51A Temporary crown	Other than post retained	5102
		Post retained	5103
	51B Removal of a fractured post		5104
	51C[1] Recement inlay		5111
	51C[2] Recement crown		5112
Extractions	52	Permanent teeth	5201
		Deciduous teeth	5202
Extractions of special difficulty	52B[1] Soft tissue only		5211
	52B[2] Bone removal	On incisors and canines	5212
		On pre-molars and molars other than impacted third molars	5213
	52B[2] Impacted third molar	Upper - no division	5214
		Lower - no division	5216
		Upper - with division	5215
		Lower - with division	5217
	Denture additions	55D[2] Tooth	Upper
Lower			5564
Fillings	58B[1] 1 surface		5811
	58B[2] 2 or more surfaces		5812
	58B[3] 2 or more surfaces including MO or DO		5813
	58B[4] 3 or more surfaces including MOD		5814
	58C[1] Resin	1 filling	5821
		2 or more fillings in same tooth	5820
	Acid etch	1 angle	5822
		Incisal edge	5823
		2 angles	5824
	Cusp tip		5825
	58C[2] Glass ionomer	1 filling	5826
		2 or more fillings in same tooth	5827
	58D Pin		5831
	58E Glass ionomer (exceptional conditions)	per filling	5836
		maximum	5837
	Maximum filling fee	Combinations of materials WITHOUT pins/acid etch/cusp tip	
Maximum filling fee	Combinations of materials WITH pins/acid etch or cusp tip		5839

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

Treatment	Description			Code	
Occasional treatment					
Fillings continued	58F Root filling	Incisor or canine		5841	
		Upper premolar		5842	
		Lower premolar		5843	
Bridges	Temporary bridge	58G[1] Lab produced		5851	
		58G[2] Other		5852	
Dentures	59A[3] Partial denture bearing	Upper		5903	
		Lower		5905	
	59B[5] Additional fee where teeth are backed			5916	
Treatment special to minors	60A Filling			6001	
	60B Pre-formed metal cap			6002	
	60C Amputation of coronal portion of vital pulp			6003	
	60D Non vital pulpotomy			6004	
Incomplete treatment					
Partial dentures	Metal	62E-25%	Upper	6242	
			Lower	6244	
		62F-50%	Upper	6252	
			Lower	6254	
		Plate design	62G[2]-70%	Upper	6263
				Lower	6266
			62H[2]-85%	Upper	6273
				Lower	6276
		62I[2]-95%	Upper	6283	
			Lower	6286	
	Skeleton - single connecting bars		62G[3]-70%	Upper	6264
				Lower	6267
		62H[3]-85%	Upper	6274	
			Lower	6277	
	62I[3]-95%	Upper	6284		
		Lower	6287		
		Skeleton - multiple connecting bars	62G[4]-70%	Upper	6265
				Lower	6268
	62H[4]-85%		Upper	6275	
			Lower	6278	
62I[4]-95%	Upper	6285			
	Lower	6288			

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

Treatment	Description			Code
Incomplete treatment				
Partial dentures	Acrylic	62A-25%	Upper	6202
			Lower	6204
		62B-50%	Upper	6212
			Lower	6214
		62C-66 $\frac{2}{3}$ %	Upper	6222
			Lower	6224
		62D-95%	Upper	6232
			Lower	6234
Incomplete fillings and endodontic treatment	63A Dressings			6301
	63C Opening root canals for drainage			6321
	63D Pulp extirpation/dressing	One canal		6331
		More than one canal		6332
	63E Any other endodontic treatment involving one visit	Per incisor/canine		6341
		Per upper premolar		6342
		Per lower premolar		6343
		Per molar		6344
	63F Any other endodontic treatment involving more than one visit	Per incisor/canine		6351
		Per upper premolar		6352
Per lower premolar			6353	
Per molar			6354	
Incomplete veneers	64 Porcelain veneers (made under item 16 but not fitted)		Per tooth	6401
Incomplete crowns	65A Porcelain jacket crown			6501
	65B[1] Bonded precious			6511
	65B[2] Bonded non-precious			6512
	65B[3] Porcelain jacket crown, bonded platinum coping			6513
	65C[2] Full or jacket crown cast in precious metal			6522
	65C[3] Full or jacket crown cast in non-precious metal			6523

This information is intended as a check list for tooth specific items. For full regulations on their use, please refer to your statement of dental remuneration.

REVISED GP17 DENTAL PAYMENT CLAIM FORM

The main changes which have been made to the revised GP17 are:

- New area to make a claim where the item of treatment is tooth specific, coding teeth on which the treatment is provided using the FDI World Dental Federation notation.
- Check box to void the inclusion in a claim of a tooth specific treatment item where an error has been made so that inappropriate payments are not made.
- A charting area to record the present/missing permanent or deciduous teeth, mandatory for prior approval, but beneficial to be completed on all claims.
- Revised dentist declaration on completion moved to the front of the GP17 and inclusion of check boxes to identify where the patient has refused treatment or where the patient has failed to return to complete treatment.
- New section to record BPE/CPITN scoring, mandatory for prior approval, but beneficial to be completed on all claims.
- New section to record some of the most commonly claimed non tooth specific items without entering the item code.
- The existing other treatment section can now accommodate non tooth specific items, tooth specific items and discretionary items (discretionary items are to be recorded as non tooth specific). All free replacement items must be recorded in this area.
- New box and description in Part 4c. The “box not to be used” is on the form for a future exemption/remission change and should not be completed at present.
- Updates to the patient declaration to make the role of the Scottish Dental Reference Service clearer and to conform with latest Information Commissioner guidance on privacy notices.